

# PARCEL DIVISION APPLICATION

This form will be returned to the name and address written below.

Name
Address
City, State, Zip

<b>(1) Property Owner Information:</b>
Name
Address
City, State, Zip Code
Phone

<b>(2) Applicant information (if not the property owner)</b>
Contact Person's Name: _____
Business Name: _____ Phone: _____
Address: _____
City, State, Zip Code: _____

<b>(3) Parent Parcel Information:</b>
Address: _____
Parent Parcel Number: _____
Legal Description of Parent Parcel (or attach): _____
Size of Parent Parcel: _____
Township, City or Village Name: _____

<b>(4) Previous Divisions</b>
List here or attach copies of all previous divisions of the parent parcel: _____
_____

<b>(5) Proposed Division</b>
Described the division(s) being proposed:
A. Number of new parcels: _____
B. The division of the parcel provides access to an existing public road by: (check one)
_____ Each resulting parcel has frontage on an existing public road.
_____ A new public road, proposed road name: _____
_____ A new private road, proposed road name: _____
_____ A recorded easement (driveway)

(5) Write here, or attach, a legal description of the proposed new road, easement or shared driveway

Write here, or attach, a legal description for each proposed new parcel:

**(6) Attachments** (All attachments must be included).

Letter each attachment as shown here.

\_\_\_\_\_ A. Map drawn to scale, of the proposed division(s) of the parent parcel showing:

1. boundaries as of March 31, 1997 and
2. All previous divisions made after March 31, 1997 (when made or none), and
3. The proposed division(s) and
4. Dimensions of the proposed divisions, and
5. Existing and proposed road/easement right-of way(s), and
6. Easements for public utilities from each parcel to existing public utility facilities, and

\_\_\_\_\_ B. Indication of approval, or permit from County Road Commission, MDOT, or respective city/village street administrator, for each proposed new road, easement or shared driveway.

\_\_\_\_\_ C. Other (please list) \_\_\_\_\_

**(7) Development sites:**

Does any resulting parcel have or is any resulting parcel intended for building development \_\_\_ Yes \_\_\_ No

If not, the next questions do not apply.

If yes, is all building development for agricultural or forestry use? \_\_\_\_\_ Yes \_\_\_\_\_ No

If not, for each parcel, attach the following:

\_\_\_\_\_ A. A soil evaluation or septic system permit for each proposed parcel prepared by the Luce County Health Department, or each proposed parcel is served by a public sewer system.

\_\_\_\_\_ B. An evaluation/indication of approval will occur, or a well permit for potable water for each proposed parcel prepared by the Luce County Health Department, or each proposed parcel is served by a public water system.

**Reviewer's action**

\_\_\_\_\_ **Approved:** Conditions, if any: \_\_\_\_\_

\_\_\_\_\_ **Denied:** Reasons (Cite) \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_